

Sales force Admin Curriculum

1. INTRODUCTION TO SALESFORCE

- Setting up the Org
- Architecture

2. ORGANIZATION SETUP

- Company Information
- UI Features and settings

3. BUILDING A SIMPLE APP

- Building apps
- Creating Object
- Creating Tabs
- Creating Fields

4. Page Layout

5. RELATIONSHIP

- Introducing Relationships
- Introducing Relationship Custom Fields
- Introducing Roll-Up Summary Fields Layouts
- Creating a Many-to-Many Relationship
- Customizing Related Lists in a Many-to-Many Relationship

5. Formula Fields (Basic and advance)

6. VALIDATION RULES

7. WORKFLOW RULES

8. APPROVAL PROCESS

9. PROCESS BUILDER

10. USER SETUP

11. SECURITY

- Controlling Access to Data in Our App
- Controlling the access to object
- Profiles

- Permission Set
- Roles
- OWD
- Sharing Rules
- Manual Sharing
- Groups
- Queues
- Health Check
- Restricting IP range

12. REPORTS AND DASHBOARDS

13. ACTIVITY MANAGEMENT

14. SERVICE AND SUPPORT APPLICATION

15. SALES AND MARKETING APPLICATION

16. DATA LOADER

17. IMPORT WIZARD

18. APP EXCHANGE



KEY FEATURES



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