

# **SAP Success Factors Curriculum**

## **1. Why Cloud?**

- Why Success Factors?
- Success Factors Core & Talent Management modules Overview
- Role of Professional Services Consultant

## **2. Success Factors BizX methodology**

- Accelerators, Configuration workbooks, Estimators, etc.
- Success Factors BizXpert architecture
- Business Execution process in detail

## **3. Understanding Success Factors terminology**

- Introduction to Instance
- Introduction to Provisioning Partner Portal, Community, Success Store

## **4. Home-page acquaintance**

- Portlets, Dashboards, Tile browser, Navigation Main Menu, Welcome Menu To-Do list, Admin
- Tools a glance

## **5. Welcome Menu Options**

- My favorites list Search
- functionality Help & tutorials

## **6. Personalizing the Instance**

- Welcome Portlets
- Company logo, Theme manager
- Theme manager, e-mail notifications, etc

## **7. Introduction to Organization chart**

- Directory in Org. chart
- Resources in Org. chart
- Personal Card in detail

## **8. Introduction to Position Org. Chart**

- Add Lower Position
- Add Peer Position
- Manage Position



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- Internal number ranges
- Advanced position management
- Internal number ranges to Position

## **9. Introduction to Data (.csv) files**

- Export employee
- Import employee
- Manage employee

## **10.Data Models**

- Corporate data model
- Succession data model
- Country Specific Cooperate datamodel
- Country Specific Succession datamodel

## **11.Foundational Objects Configuration**

- Organizational Foundational objects
- Job Foundational objects
- Pay Foundational objects

## **12.Generic Objects, Cost center**

- Other FO, Workflow configuration
- Other FO, Event reason
- Other FO, Dynamic role

## **13.Introduction to Proxy management**

- Add/Hire new Employee
- Understanding New Hire workflow
- Monitoring Workflows

## **14.Introduction to Employee profile**

- Employee Self Service
- Manager Self Service
- Data Change workflow

## **15.Introduction to Role Based Permissions (RBP)**

- User Permissions, Administrator Permissions
- Permission Roles, Permission Groups
- Manage Security

## **16.Introduction to Extended Markup Language (XML)**

- Working with XML pad
- Document Type Definition (DTD) files
- Creating/Modifying Rules



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## **17. Introduction to MDF (Meta Data Framework)**

- Generic Objects – Cost Centers
- Manage Advance Objects
- Manage Configuration UI

## **18. Picklist Management**

- Working with Propagation rules
- EC – Payroll Overview
- Leave of Absence – Overview

## **19. Introduction to Time Off**

- Define Holiday calendar and work schedule
- Define Time type and Time profiles
- Set up Time Off for Employees

## **20. Introduction to Goal Management**

- Goal plan template: Basic
- Goal plan template: Extended
- Accessing Goal plan from Menu
- SMART goals, Cascading goals
- Goal Execution
- Goal Library

## **21. Introduction to Performance Management**

- Accessing Performance v12 forms
- Performance review
- Competencies
- Rating Scale
- Route Map
- Stack Ranker
- 360 review Calibration overview
- Compensation overview

## **22. Introduction to Analytics**

- Standard Reports
- Ad-Hoc Reports
- Creating new reports, Filters, etc.

## **23. Introduction to Social Colaboration**

- Success Factors JAM
- Success Factors Mobile
- Activating/Registering Smartphone



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## 24. Introduction to Integration

- Side-by-Side deployment,
- Full cloud deployment
- Talent-Hybrid deployment

## 25. Resume preparation

- FAQs in Interviews
- Certification guidance
- Miscellaneous

## 26. Open Session

### KEY FEATURES



**Instructor-led Sessions**



**Learn from Experts**



**Assignments**



**24 x 7 Support**



**Real-time Case Studies**



**Get Certified**

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